



**JOB ANNOUNCEMENT
CITY OF CLATSKANIE**

is currently seeking applicants for the position of:

FINANCE MANAGER/ CITY RECORDER

Application Deadline: Sept. 27th, 2024, COB

The City of Clatskanie is recruiting a Finance Manager / City Recorder. The position is responsible for the management and implementation of the City's financial processes and municipal recording functions.

Salary/Wage Range: \$ 94,020 - \$120,000 per year, DOE. Successful candidate will be eligible for a generous full benefit package to include enrollment in the Oregon Public Employees Retirement System (PERS) with the city picking up the 6% employee contribution. Employer paid medical, dental, vision, life and AD&D insurance. Vacation, personal and sick leave as outlined in City policies subject to the terms of applicable benefit plans.

Application Process:

A full job description and application are available at www.cityofclatskanie.com.

Send application, cover letter and resumé to:

City of Clatskanie
Attn; Finance Manager Recruitment
P.O. Box 9
Clatskanie OR, 97016

Electronic submissions are welcome. FAX: (503) 728-3297. Or email to: ghinkelman@cityofclatskanie.com. Please put "Finance Manager Recruitment" in subject line. Applicants will be contacted for an interview. Selectee will be subject to a background check. Selectee will be required to move to Clatskanie area. We DO NOT accept resumé's in lieu of an application

If you require accommodation to participate in our application process, please contact Greg Hinkelman, City Manager at (503) 728-2622. The City is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, age, national origin, disability, veteran status, or any other classification protected by law. Veteran's preference available.