



City of Clatskanie

BUILDING PERMIT APPLICATION

DEPARTMENT USE ONLY	
Permit No.:	
Application Date:	
Date Issued & Paid:	

Job Address:			
Assessor's Map No.		Tax Lot(s)	
Lot	Block	Subdivision	Acres

CLASS OF WORK:
 ___ New Structure ___ Addition ___ Alteration ___ Garage/Carport ___ Accessory Bldg. ___ Mfg. Hor

Property Owner (print): _____ **Phone:** _____

Mailing Address: _____ City: _____ State: _____ Zip _____

Contractor (print): _____ **Phone:** _____

Mailing Address: _____ City: _____ State: _____ Zip _____

Contractor Number: _____

Engineer, Architect or Designer (print): _____ Phone: _____

DESCRIPTION OF WORK:

ESTIMATED FINISHED VALUE:

NOTICE

This permit is issued under OAR 918-460-0030, 918-780-0060, 918-440-0050. This permit becomes null and void if work is not commenced within 180 days, or if construction or work is suspended for a period of 180 days.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of law and codes governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Property Owner Signature: _____ **Date:** _____

This installation is being made on residential or farm property owned by me or a member of my immediate family and is exempt from licensing requirements under OAR 701.010.

Contractor Signature: _____ **Date:** _____

FOR PLANNING DEPARTMENT USE

Zone: _____ Plan Review No. _____ Required Yard Setbacks: Front _____ Side _____ Front/Side _____ Rear _____

Flood Hazard: ___ Yes ___ No Flood Zone _____ Number of Off-street Parking Spaces Required: _____

Special Conditions: _____ Approved By: _____ Date: _____

FOR PUBLIC WORKS DEPARTMENT USE				FOR FIRE DEPARTMENT USE	
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Easements/Row				Access:	
Wtr. Mtr.	Size	Tap	B'flowX-conn	Fire Protection Equip:	

Sewer	Special Permit/Monitoring	Tap	Comments:		
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Streets/Sidewalks/Curbs: _____

Storm Drainage: _____

Comments: _____

Plans Reviewed By: _____	Date: _____	Plans Approved By: _____	Date: _____
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FOR BUILDING DEPARTMENT USE

Const. Type: _____ Sq. Ft.: _____ Occ. Group: _____ Max. Occ. Load: _____ # of Units: _____ # of Stories: _____ Height: _____

Other Information: _____

Plan Checked By: _____ Date: _____ Plans Approved By: _____ Date: _____

BUILDING	PLUMBING	MECHANICAL	TOTAL
FEES -	FEES -	FEES -	FEES -
PLAN CHECK -	PLAN CHECK -	PLAN CHECK -	PLAN CHECK -
SURCHARGE -	SURCHARGE -	SURCHARGE -	SURCHARGE -
TOTAL -	TOTAL -	TOTAL -	TOTAL -

RESIDENTIAL BUILDING PERMIT APPLICATION CHECKLIST

All required items must be submitted with permit application. Missing information or incomplete applications may cause delays in the plan review process. Please ensure all items have been completed on the checklist prior to submittal of building permit application.

One and Two Family Dwelling Required Submittals				Yes	No	N/A
1	Soils Report. Must carry original applicable stamp and signature on file, or with application.					
2	Erosion control plan. Include drainage-way protection, silt fence design and location of catch-basin protections, etc.					
3	Two (2) complete sets of legible plans. Must be drawn to scale, showing conformance to applicable local and state building codes. Lateral design details and connections must be incorporated into the plans or on a separate full-size sheet attached to the plans with cross-references between plan location and details. <i>Plan review cannot be completed if copyright violations exist.</i>					
4	Site/plot plan drawn to scale. Must show lot and building setback dimensions: property corner elevations (if there is more than a 3-ft elevation differential, plan must show contour lines at 2-ft intervals); location of easements and driveway; footprint of structure (including decks); location of wells/septic systems; utility locations; directions indicator; lot area; building coverage area; percentage of coverage; impervious area; existing structures on site; surface drainage.					
5	Foundation plans. Show dimensions, anchor bolts, any hold-downs and reinforcing pads, connection details, vent size and location.					
6	Floor plans. Show dimensions, identify use of all rooms and include window sizes, locations of smoke detectors, water heater, furnace, ventilation fans, plumbing fixtures, balconies and decks. Indicate fuel type of all appliances.					
7	Cross section(s) and details. Show all framing-member sizes and spacing such as floor beams, headers, joists, sub-wall, wall construction, roof construction. More than one cross section may be required to portray construction clearly. Show details of all wall and roof sheathing, roofing, roof slope, ceiling height, siding material, footings and foundation, stairs, fireplace construction, thermal insulation, etc.					
8	Elevation views. Provide elevations for new construction; minimum of two elevations for additions and remodels. Exterior elevations must reflect the actual grade if the change in grade is greater than four feet at building envelope. Full-sized sheet addendums showing foundation elevations with cross-references are required.					
9	Wall bracing (prescriptive path) or lateral analysis plans. Must indicate details and locations; for non prescriptive path analysis provide specifications and calculations from a licensed architect or engineer. All Braced Panels must be identified on plans.					
10	Floor/Roof framing. Provide plans for all floors/roof assemblies, indicating member sizing, spacing, and bearing locations. Show attic ventilation.					
11	Basement and retaining walls. Provide cross sections and details showing placement of rebar. For engineered systems, see item 16 "Engineered calculations".					
12	Beam calculations. Provide two sets of calculations using current code design values for all beams and multiple joists over 6 feet long or any beam/joist carrying a non-uniform load.					
13	Engineered floor/roof truss design details. (Required when using engineered products.)					
14	Energy code compliance. Identify the prescriptive path or provide calculations.					
15	Mechanical details. Identify location of water heater, furnace, and ventilation fans. Gas piping calculations are required for five or more gas appliances.					
16	Engineer's calculations. When required or provided, retaining walls (greater than 4 feet in height; or with hydrostatic loads as determined by the building official) shall be stamped by an engineer or architect licensed in Oregon and shall be shown to be applicable to the project under review.					
17	Business License. (Required when work is performed by contractor.)					
Other				Yes	No	N/A
	Duplex Plans. Shall indicate approved 1-hour fire separation system.					

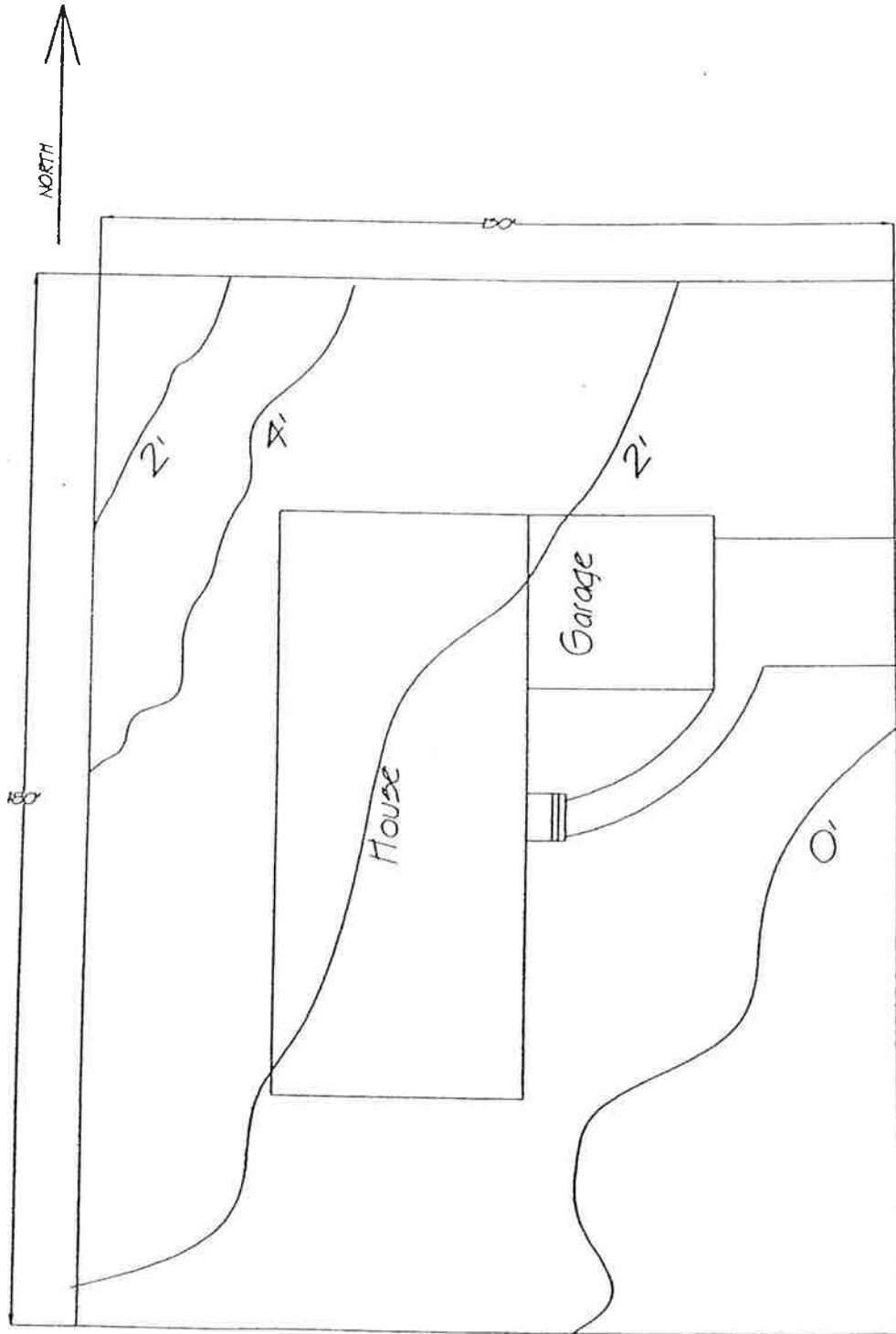
This checklist must be completed and signed **before plan-review** start date. Minor changes or notes on submitted plans may be in **blue or black ink**. Red ink is reserved for department use.

Please **sign below** indicating that you have completed the plan review checklist and understand that missing items or incomplete applications may cause delays in the plan review process.

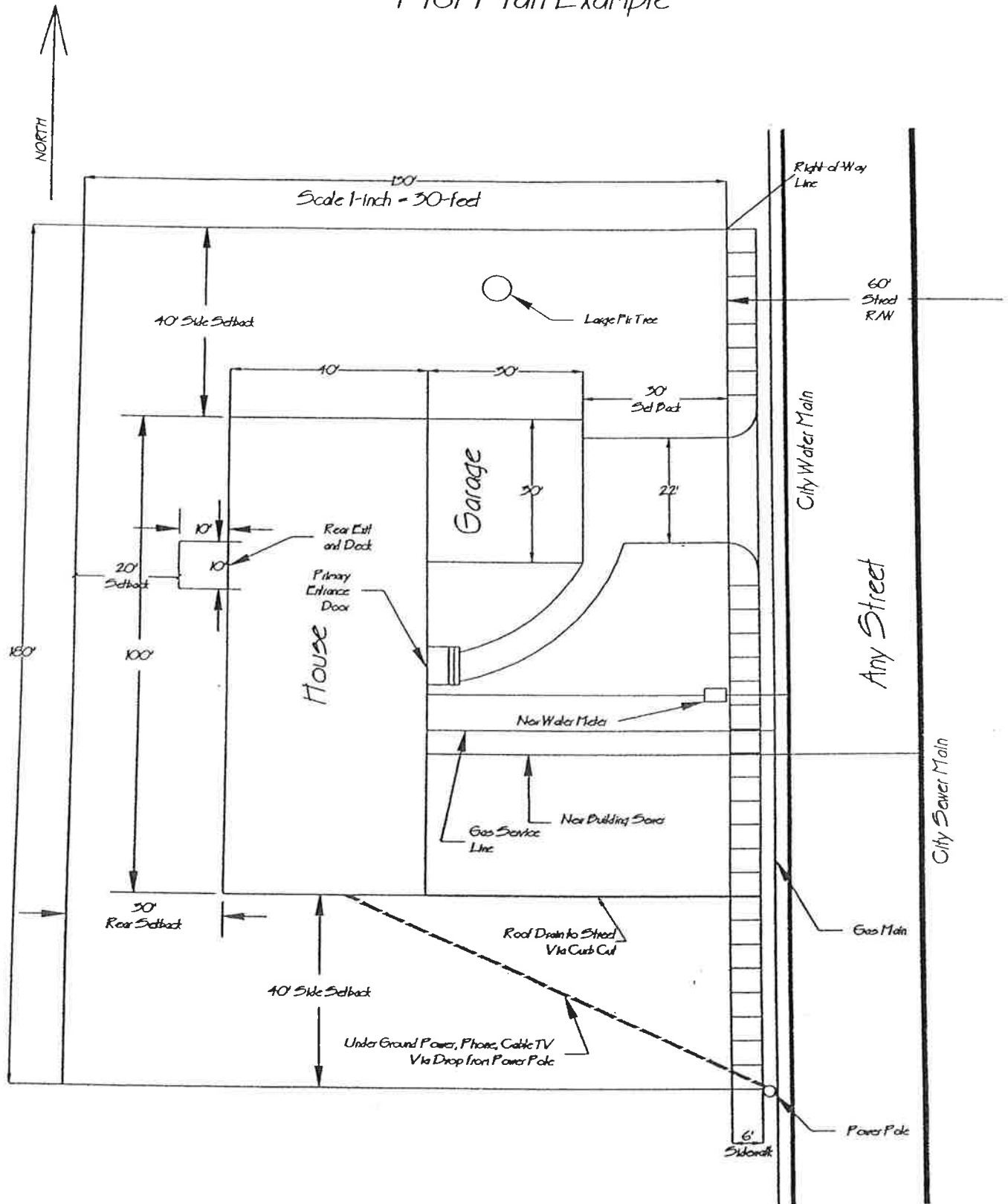
PERMIT APPLICANT

DATE

PLOT PLAN EXAMPLE



Plot Plan Example



Note: The above plot plan example was drawn via computer. A hand drawn plan is OK provided it is clearly legible and to scale.